

Mail configuration (Exchange 2013)

To Set up your mail profile:

- Double click MS Outlook



- Add New Account: select Manually configure and click Next

Manually configure server settings or additional server types

< Back **Next >** Cancel

- Add New Account: select Microsoft Exchange and click Next

Choose Service

Internet E-mail
Connect to POP or IMAP server to send and receive e-mail messages.

Microsoft Exchange or compatible service
Connect and access e-mail messages, calendar, contacts, faxes and voice mail messages.

Text Messaging (SMS)
Connect to a mobile messaging service.

Other
Connect to a server type shown below.

Fax Mail Transport

< Back **Next >** Cancel

- Add New Account: enter the server name S-IAGCX-EX1 and click More Settings...

Server Settings
Enter the information required to connect to Microsoft Exchange or a compatible service.

Type the server name for your account. If you don't know the server name, ask your account provider.

Server:

Use Cached Exchange Mode

Type the user name for your account.

User Name:

- Choose the Connection Tab: check Connect using HTTP and Click Exchange Proxy settings

Microsoft Exchange

General | Advanced | Security | **Connection**

Connection

Use these settings when connecting to Microsoft Exchange when working offline:

Connect using my Local Area Network (LAN)
 Connect using my phone line
 Connect using Internet Explorer's or a 3rd party dialer

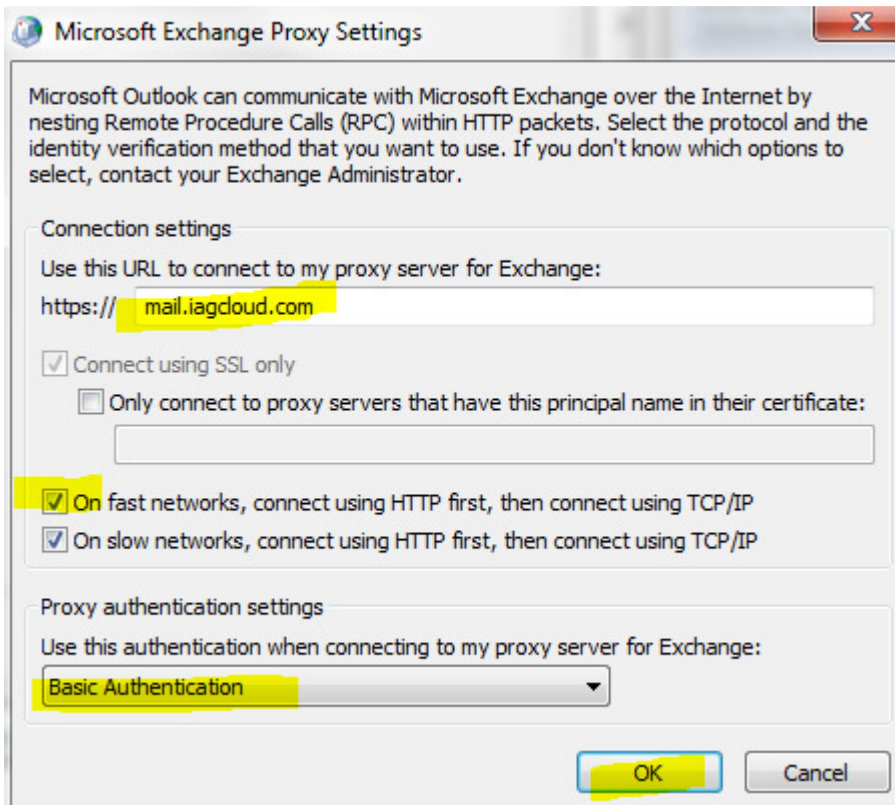
Modem

Use the following Dial-Up Networking connection:

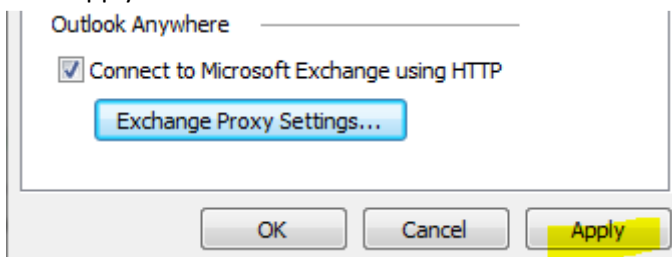
Outlook Anywhere

Connect to Microsoft Exchange using HTTP

- Microsoft Exchange proxy Settings: Enter the following proxy settings and click OK



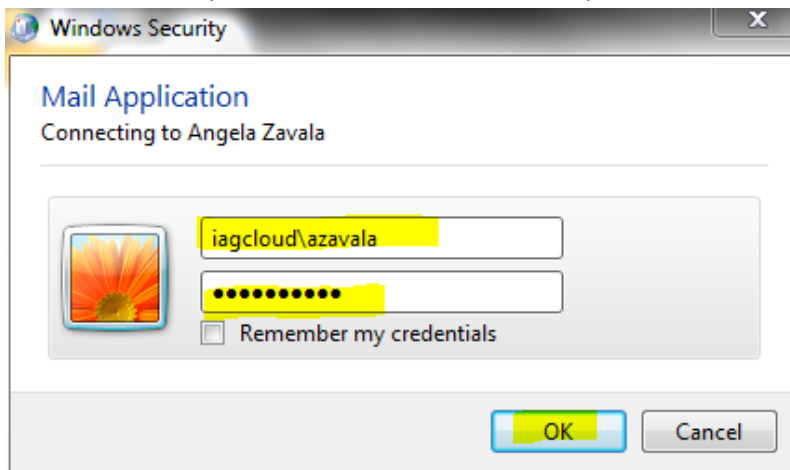
- Click Apply and OK



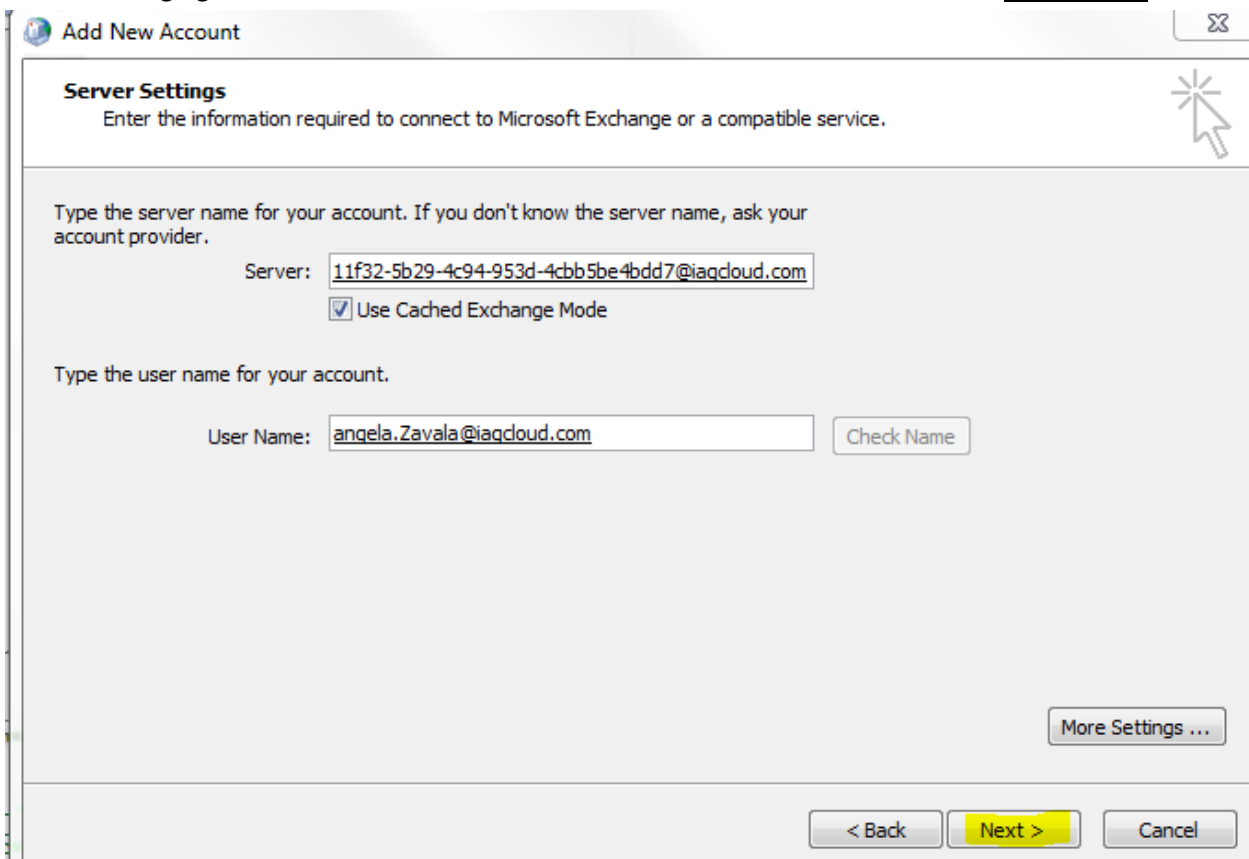
- Server Settings: Enter username and click Check Name



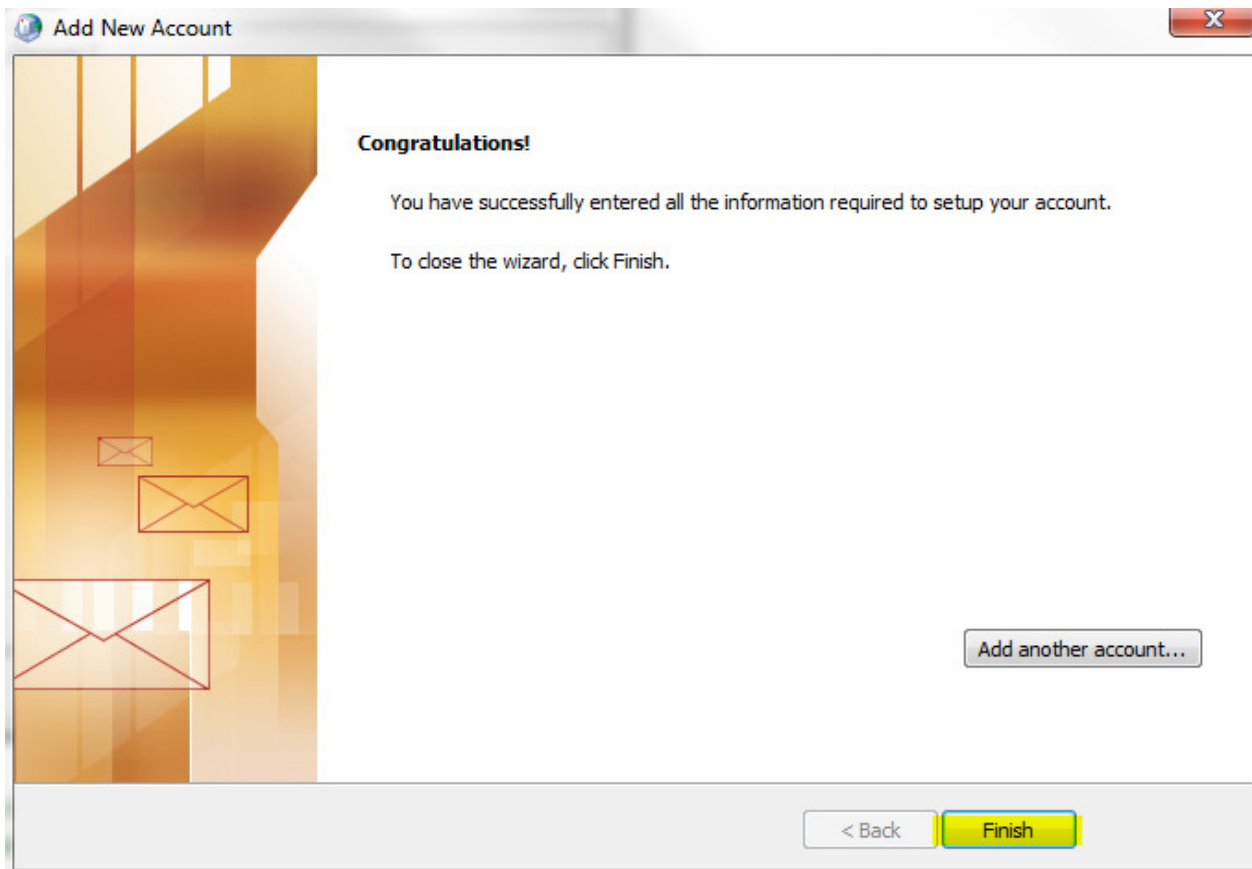
- Windows Security: Enter domain\username and password (Domain=IAGCLOUD)



- After entering credentials the username will resolve to the mail server. Note the underlining.



- You're ALL DONE! Click Finish.



- Mail: select Always use this Profile, choose the new profile, and select Apply

